

Paris City Commission
525 High Street
Paris, KY 40361
Meeting Minutes
February 9, 2021

Pursuant to KRS 61.826 and OAG 20-05, the state of emergency regarding the threats to public health presented by the novel corona virus (covid-19) pandemic and municipal order. This meeting of the Paris city commission was conducted by video conference. All city commission meetings may be attended by the public by viewing the video conference at the city's Facebook page online.

The Paris City Commission met in regular session at 9:00a.m. viewable on Facebook live at www.facebook.com/cityofparisky on Tuesday, February 9th, 2021.

Mayor Plummer called the meeting to order.

Director of Human Resources Erin Morton conducted roll call.

Present: Mayor Plummer, Commissioner, Wallis Brooks; Commissioner, Stan Galbraith; Commissioner, Angela Roberts, Commissioner, Holli Gibson.

Others in Attendance: City Manager, Daron Jordan; Assistant City Manager, Mike Withrow; Finance Brad Oberlander.

Upon determining a quorum was present for the transaction of business, City Manager, Daron Jordan proceeded to conduct the meeting.

Approval of Minutes

Motion by Brooks, seconded by Roberts, approving the minutes of January 26, 2021. Motion carried by roll call vote of 5-0 with Plummer, Gibson, Galbraith, Roberts, and Brooks voting Aye.

Old Business / Action Items

FY 2020 Audit Presentation (A. DeMoss)

- Review of assets and KRS actuarial net pension
- As of November 2nd, 38 adjustment made
- Develop Journal Entry Process Track standard processes in file
- Bank Reconciliation – Complete initial and dated as they are done
- Add processes to review Payroll tax filings

Joint Meeting with Bourbon County Fiscal Court - Update (D. Jordan) Meeting set for March 15, 2021 at 9:00am to review joint agencies budget request.

Motion by Brooks, seconded by Plummer, approving the financing of the Police Department fleet under the 3-year loan thru Traditional Bank at 1.45% financing of \$400,000. Motion carried by roll call vote of 5-0 with Plummer, Gibson, Galbraith, Roberts, and Brooks voting Aye.

KLC Strategic Planning – Update (D. Jordan)

KYTC 2nd Street Arm Mast Project – Update (D. Jordan)

Wiring rerouted to be completed by summer of 2021.

Westside Neighborhood – Update (A Lacy)

- Next project meeting is 2/9/2021 at 9:00pm links for meeting can be found at Bourbon County Planning or on Facebook.
- Andrea Brown from the Health Department will be speaking to the community about COVID vaccine.
- Three Committees will be passed over to community committees including Art and Recreation, Housing and Economic Development.

T-Mobile Tower Lease – Update (B. Beauman) review of contact and moving towards a final agreement. No action Taken.

Columbia Gas Request for Easement and Staging - Update (B. Beauman) Contract is ready to be signed hold until Columbia Gas approves. No action taken.

New Business

Citizen Engagement – Boards and Committees (Commissioner Roberts)

- Discussion of adding an application process for open positions to the city website.
- Virtual training for interested citizens.
- Review Committees and update city website

Mayor's Appointments to Boards and Committees (Mayor Plummer)

Motion by Roberts, seconded by Galbraith approving municipal order 2021-07 approving Clayton Brooks as the Appointment to the Section 8 Board; term ending June 30, 2021. Motion carried by roll call vote of 5-0 with Plummer, Gibson, Brooks, Roberts, and Galbraith voting Aye.

CITY OF PARIS ORDER 2021-7

A MUNICIPAL ORDER APPROVING THE MAYOR'S APPOINTMENT OF CLAYTON BROOKS TO THE BOARD OF THE COMMUNITY DEVELOPMENT AGENCY

WHEREAS, a vacancy exists on the governing board of the Community Development Agency; and

WHEREAS, the Mayor of the City desires to appoint Clayton Brooks to fill this vacancy for a term to expire June 30, 2021.

NOW, THEREFORE, be it resolved by the City of Paris, Kentucky that the Mayor's appointment of Clayton Brooks to the Paris Community Development Agency (Section 8) for a term expiring June 30, 2021, be and hereby is approved.

Motion by Galbraith, seconded by Roberts, approving Holli Gibson as the appointment to the Chamber of Commerce Board replacing Matt Perraut; term ending December 31, 2023. Motion carried by roll call vote of 4-0 with Plummer, Brooks, Roberts, and Galbraith voting Aye.

Motion by Gibson, seconded by Galbraith, approving Angela Roberts as the appointment to the Senior Citizen Committee; term ending December 31, 2023. Motion carried by roll call vote of 4-0 with Plummer, Brooks, Gibson, and Galbraith voting Aye.

Motion by Brooks, seconded by Roberts, authorizing the mayor to execute Task Order 21-01 with Strand under the existing agreement to update the local discharge limits. Motion carried by roll call vote of 5-0 with Plummer, Gibson, Galbraith, Roberts, and Brooks voting Aye.

Task Order with Strand for Updating Discharge Permit (P. Harney)

- Discharge permits mandated plan by the EAP
- Updates to local discharge limits
- Communication with local industries on policy and development

Motion by Brooks, seconded Plummer, approving the hire of Anthony Honey as a full-time Electric Groundsman. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Gibson, Roberts, and Galbraith voting Aye.

COVID-19 CDBG Grant Discussion (D. Jordan)

- Grant Provided by Community Development Block Grant
- Applicants must provide proof of COVID impact.
- Live in Approved area under the grant
- Must have an active disconnect notice.
- Once approved the grant restrict Cutoff authority of the city.
- Community Action will facilitate and certify applicants.
- Bourbon County Fiscal Court has an open application.

Motion by Gibson, seconded by Roberts, authorizing Fire Chief Duffy to make an Application for the Assistance to Firefighters Grant. Motion carried by roll call vote of 5-0 with Plummer, Gibson, Galbraith, Roberts, and Brooks voting Aye.

- FEMA Grant for PPE SCBA totaling \$390,318.00.

Financials

Brad Oberlander presented Utility Fund revenue impacts due to COVID-19. No action was taken.

Payment of Invoices Motion by Brooks, seconded by Galbraith, approving payment of invoices as presented. Motion carried by roll call vote of 5-0 with Plummer, Gibson, Galbraith, Roberts, and Brooks voting Aye.

GENERAL FUND PAYABLES - FEBRUARY 9, 2021
CHECK VENDOR AMOUNT
45781 ARISTA INFORMATION SYSTEMS INC \$5,335.89
45782 Central Ky Quicklube & Tire \$3,655.24
45783 Clean Sweep Janitorial Svc Llc \$1,500.00
45784 Commonwealth Of Kentucky \$15.00
45785 Eads Hardware \$434.72
45786 Johnson Controls Fire Protect \$3,145.15
45787 KENTUCKY BANK LOAN - #1000058134 \$7,928.98
45788 Kentucky Utilities Company \$6,465.03
45789 Kleem, Inc. \$1,738.27
45790 KOI \$542.13
45791 Municipal Equipment Company \$227.23
45792 Pro Sound & Lights \$557.00
45793 Shred-It Usa \$34.00
45794 Southern Communications Inc \$1,025.78
45795 Southern States Lexington Coop \$95.00
45796 Time Warner Cable \$96.98
45797 Unifirst Corporation \$120.10
45798 Achilles Excavation \$5,000.00
45799 AT&T - 5019 \$1,389.27
45800 C&r Asphalt Llc \$1,021.95
45801 Columbia Gas Of Kentucky \$2,432.40
45802 Computeraid International \$125.00
45803 DAN CUMMINS CHRYSLER DODGE JEEP RAM \$32,735.00
45804 Galls, Llc \$144.12
45805 Kentucky Bank - Visa \$1,927.55
45806 KENTUCKY BANK LOAN - #1000059223 \$13,293.08
45807 KIM MARSHALL PRINT SERVICES \$15.84
45808 KLC INSURANCE SERVICES \$200.00
45809 KRONOS SAASHR, INC \$663.38
45810 Morton Salt, Inc. \$7,392.91
45811 Murphy Elevator Company \$836.10
45812 Office Depot Card Plan \$12.06
45813 RANDI FRANK CONSULTING LLC \$6,000.00
45814 Riley Oil Company \$4,573.99
45815 Standard Business Machines \$35.76
45816 Sturgill, Turner, Barker & \$4,512.00
45817 TELECOM AUDIT GROUP \$112.63
45818 Unifirst Corporation \$89.89
45819 VC3, INC. \$5,903.60
45820 Walmart Community/Gecrb \$193.78
\$121,526.81

UTILITY FUND PAYABLES - FEBRUARY 9, 2021
CHECK VENDOR AMOUNT
53450 American Welding & Gas Inc \$171.95
53451 Bluegrass Kesco \$200.00
53452 Cape Electrical Supply Llc \$6,000.00
53453 CITCO WATER \$1,206.27
53454 Eads Hardware \$703.72
53455 Grainger, Inc \$157.24
53456 HAWKINS WATER TREATMENT \$3,619.50
53457 Hayes Pipe Supply, Inc \$40.00
53458 Hmb Professional Engineers Inc \$23,442.26
53459 KOI \$89.78
53460 Konecranes Inc \$1,939.63
53461 KU - KENTUCKY UTILITIES \$9,674.37
53462 LITTRELL BROTHERS TREE SERVICE \$6,000.00
53463 Newgen Strategies & Solutions \$10,177.50
53464 Patterson & Dewar Engineers \$6,392.98
53465 Ray King \$400.00
53466 Rumpke \$12,646.68
53467 Russelectric Inc \$5,897.00
53468 Shred-It Usa Llc \$34.00
53469 Strand Associates Inc \$14,850.00
53470 Time Warner Cable \$320.86
53471 TRADITIONAL BANK LOAN#1542327 \$38,214.03
53472 Unifirst Corporation \$84.76
53473 XTREME COMPUTER \$450.00
53474 Ziegler Tire & Supply \$395.02
53475 At&t - 5014 \$84.99
53476 At&t - 5019 \$173.79
53477 Bourbon Limestone Co. \$68.96
53478 CCP INDUSTRIES INC \$124.19
53479 Columbia Gas Of Kentucky, Inc. \$1,483.44
53480 CORE & MAIN LP \$1,152.89
53481 Faust Electric Llc \$502.00
53482 HAWKINS WATER TREATMENT \$1,397.00
53483 John O Smits \$719.81
53484 Kentucky Bank - Visa \$628.75
53485 Kentucky Underground Protectio \$220.50
53486 KRONOS SAASHR, INC \$154.70
53487 LITTRELL BROTHERS TREE SERVICE \$3,600.00
53488 Living Waters Co., Inc. \$436.21
53489 Lowe's Business Acct/Gecrb \$918.65
53490 MATTOX MOTORS INC \$848.15
53491 Meade Tractor \$283.43
53492 Overhead Door Co. Of Lex., Inc \$195.00
53493 Phenova Inc \$539.76
53494 Riley Oil Company \$1,127.07
53495 Rumpke \$19,922.15
53496 Standard Business Machines \$35.76
53497 Unifirst Corporation \$95.52
53498 United Power Svcs Inc \$199.39
53499 Usa Blue Book \$623.07
53500 VC3 INC \$1,294.84
53501 Walmart Community/Rfcsllc \$122.88
\$180,060.45

Brad Oberlander presented outstanding accounts payables invoices with General Fund outstanding of \$55,885.54 and Utility Fund outstanding of \$101,968.97. No Action taken

Commission & Staff Reports

Planning and Zoning Andrea Lacy

- 2020 annual report to be finalized.

City Attorney Bryan Beauman

- Review of Property nuisance ordinances and animal ordinances
- Opportunity to update and review out of date policies for the city.
- Commissioner Gibson and Roberts volunteered to begin reviewing current policies.

City Manager Daron Jordan

- Legislative Update – KLC Home Rule up for review
- Resolution for State tax code, Motor vehicle tax and

Commissioner, Stan Galbraith

- Discussion of current Property Maintenance code schedule and current practices

Commissioner, Wallis Brooks

- Joint Parks and Recreation Board meeting on February 9th, 2021 at 2:30pm

Mayor, John Plummer

- Discussion of Sidewalk Snow removal notice requiring sidewalks to be cleared within 24 hours.

Adjourn

Motion by Brooks, seconded by Galbraith, to adjourn the meeting at 10:52am. Motion carried by roll call vote of 5-0 with Plummer, Gibson, Galbraith, Roberts, and Brooks voting Aye.

Minutes taken and prepared by:
HR Director, Erin Morton

Mayor, John A. Plummer

Attest:
City Clerk, Stephanie Settles